

Notice of Findings

Notice To: Amanda Lack - Director
Facility Name: Little Lambs at Presbyterian Church
Owner: Presbyterian Church of Jackson Hole
Site Address: 1251 South Park Loop Road
City/State/Zip: Jackson, WY 83002

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 05/21/2020, and investigated by Kelli Dunne

A statement of childcare allegation, CPL-45432, was provided on 05/21/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:
(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: It was discovered by Licensor KD during renewal process that a central registry and sex offender had expired for 7 months while working at facility.

Action Required: A Corrective Action Plan will need to be completed specifying how this will not happen again in the future.

Corrective Action Plan Due Date: 06/04/2020

Corrective Action Plan Achieved Date: 06/01/2020

Compliance Due Date: 05/21/2020

Compliance Achieved Date: 09/11/2020

Action Met Comments: Director needs to ensure that central registry checks and sex offender checks do not expire and are current at all times. A Corrective Action Plan detailing how this will be accomplished needs to be completed and sent to Licensor by 6/4/2020.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Signature: _____
Stoney Busch for Kelli Dunne

Date: _____

CC:
Presbyterian Church of Jackson Hole - Owner
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